



GOJAN SCHOOL OF BUSINESS AND TECHNOLOGY

Approved by A.I.C.T.E. New Delhi & Affiliated to Anna University, Chennai

NAAC Accredited Institution | An ISO 9001:2015 Certified Institution

Recognized by UGC u/s 2(f) & 12(B) of the UGC Act

Academic Year 2022-2023

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting for the academic year 2022-2023 was held on March 10, 2023 in the IQAC Cell at 11.30 a.m

Agenda of the Meeting.

1. Outcomes of action plan of the previous Meeting for Odd semester.
 - I. Accreditation activities
 - II. Academic activities (2022-2023).
 - III. Co-curricular activities.
 - IV. Training Programme and Placement activities.
 - V. R&D
 - VI. NSS
 - VII. Sports/Club activities
 - VIII. Initiative work.
2. Discussion of the action plan for Even semester.

The following members were present:

S.No	Committee	Members
1.	Chairperson: Head of the Institution	Dr. Selvakumar C
2.	Senior administrative officers (Librarian, Computer Centre, Student Affairs, Academic Affairs, Exam Cell, Accounts officer)	Director Student Affairs: Mr. Ramadhurai R /Asst Prof /ECE Vice Principal / Director Academic Affairs: Dr. Arunsankar G /Asso Prof /EEE Accounts officer: Mr. Dwarakanath Senior administrative officers Mr. Robinson M Asst Prof /S&H Placement Cell: Mr. Prabu K /Asst Prof /ECE Mr. Silvester M Asst Prof /S&H Exam Cell: Mr. Kalidass R Asst Prof /AERO Librarian: Dr. Jayaraj J, Mrs. Gandhimathi S

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3.	Three to eight teachers	Mrs. PriyaAngel G/Asst Prof /AERO Mr. Sathish K /Asst Prof /CSE Mr. Nandha Kumar K /Asst Prof /ECE Mr. Maniyarasan S /Asst Prof /EEE Mr. Ranjith G /Asst Prof /MECH Mr. Suresh C /Asst Prof /IT Mr. Sudhakar M Asst Prof /S&H Mrs. Mercy S Asst Prof /MBA
4.	One member from the Management	Mr. Viswanathan N
5.	One/two nominees from local society, Students and Alumni	Student: Paul Raj P III Year CSE, Veeraragavan S III Year AERO Alumni: Mr Shyam Prasad ECE, Mr. Joseph MECH
6.	One/two nominees from Employers /Industrialists/stakeholders	Industrialists: P Ravikumar S2S HR Forum Stakeholders: Mr Umachandran K S, Mrs Sumathi P
7.	One of the senior teachers as the coordinator/Director of the IQAC	Mr. Suresh Raj L Asst Prof /AERO

The Minutes of the meeting are as follows:

The meeting commenced with the opening remarks of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members for the Internal Quality Assurance Cell meeting.
2. All the IQAC members introduced themselves to others.
3. Discussed about the outcomes of action plan of the previous meeting of Odd semester 2022-20223

S. No	Subject/Issue	Outcomes of the Discussion	Responsibility
I	Accreditation activities	<ul style="list-style-type: none"> • Students admission 280 enrolled for the 1st year • AQAR 2020-2021 Approved • Anna University and AICTE approval 	Principal, Vice Principal Director Student affairs Director Academic affairs IQAC Co-ordinator. and NAAC Co-ordinator.
II	Academic activities 2022-2023	<ul style="list-style-type: none"> • Time table was framed for off line classes • Regulation 2021 introduced as per Anna University Guidelines • Regulation 2021 Internal assessment 	Principal, Vice Principal Director Student affairs Director Academic affairs Head of the Departments and Faculty Members.

		<ul style="list-style-type: none"> • Naan Mudhalvan Skill development course introduce • Elective choice for R2021 in Verticals • Regulation 2021 Enrollment For B.E./ B. Tech. (Honours) / Minor Degree (Optional) introduced 	
III	Co-curricular activities: Symposium, Guest Lecture, Workshop, industrial visit and Conference.	<ul style="list-style-type: none"> • Conducted National Level Technical Symposium CHAKRAVYUGHA22 On 24-9-2022 • Flexible And Wearable Microstrip Antenna For Biomedical Applications On 10.09.2022 ECE Department. • Department Of Aeronautical Engineering Conduct A Guest Lecture – Title “Career Opportunities In Plastic Industries” By A. Ramaniraj On 16-09-2022 • Mrs.S.Mercy Attended The One Week Virtual Faculty Induction Program On 10.10.2022. • Mrs.S.Mercy Participated On IIC Regional Meet Held At Visakpatinam On 10.08.22. • Shakthi Shalini G II Year Aero Attended The National Science Day Event At Agni College Of Technology On 28-08-2022 • Porselvan P, Neeraja S, Lavanya M, Rhindhiya S Final Year Students Attended The “Worlds Space Week” Program Conducted In Hindustan University At 08-10-2022 • Mr. Manojkumar And Mr.A.R. Balachandar From IV Year Civil Have Completed Their Internship In Eclat Design And Infrastructure From 21.07.22 To 21.08.22 • Ms.K.Bhoomika Has Attended An Internship On Matlab Technology Conducted By DIK Career Development • Rohit Jha.D, Karthick.D, Jagadesh Subramaniam.K.U Of IV Year Has Completed Internship On ‘Data Science-Python’ From 14.07.22 To 02.08.22 At Spiro Prime Tech Service, Chennai. • Preeth K.S, Keerthana.G, Of IV Year Has Completed Internship On “Python-Deep Learning” From 14.07.22 To 02.08.22 At Spiro Prime Tech Service, Chennai. 	Principal, Vice Principal Director Student affairs Director Academic affairs Head of the Departments and Co-ordinator’s.

- Preeth K.S Of IV Year Has Completed Internship On 'Web Development' From 01.08.22 To 08.08.22 At DLK Career Development Centre, Chennai.
- Evangalin.R, Bhuvaneshwari.S Of III Year Has Completed Internship On 'Web Development' From 26.07.22 To 30.07.22 At DLK Career Development Centre, Chennai.
- Nanvaniss.M, Priyanka.P ,Rudhra.D Attended The Internship Program At "Maruti Suzuki Service", Mount Road Division, Chennai On 21/01/23 To 06/02/23
- K.Harish Kumar, M.Logeshwaran, V.Sarathy, S.Sudharsan I And II Place Circuit Debugging Symposium Velammal Engineering College
- Lavanya M Final Year Student Won 3rd Place In The Extempore Competition On The "Worlds Space Week" Program Conducted In Hindustan University At 08-10-2022
- Porselvan P, Neeraja S, Lavanya M, Rhindhiya S Final Year Students Of Aeronautical Department Attended The "Worlds Space Week" Program Conducted In Hindustan University At 08-10-2022
- Elakkiya.K Of II Year Won First Prize In Technical Connection Competition In Symposium Conducted By J.N.N Institute Of Engineering On 04.11.22
- Elakkiya.K & J.Devipriya Of II Year Have Won First Prize In Amiga Quiz Competition In Symposium Conducted By J.N.N Institute Of Engineering On 04.11.22.
- Our Students Have Visited A Research Centre "Indian Institute Of Information Technology, Design & Manufacturing Which Is At Kanchipuram On 28th September
- III Year And IV Year Students Of Aeronautical Engineering Visited A "Aishwarya Boiler System" Chennai At 09-09-2022
- Dr.S.Sathya,Satellite Communications-Scientific International Publishing House
- Best Teacher's award The International Association of Lion club District Teacher's award 11.9.2022 Kalaivanar

		<p>Arangam Chennai R.Ramadhurai Dr.G Arunsankar S.Venkat Dr.S.Sathya K.Prabu M Sudhagar Dr R Vinoth M Robinson</p> <ul style="list-style-type: none"> • Vinothkumar M Fatigue And Fracture Toughness And Dynamic Mechanical Behaviour Of CTBN Rubber Toughened Silane Surface - Modified Pineapple Fiber And Micro B4c Reinforced- Epoxy Hybrid Composites On 11/23/2022 • Dr. S.Sathya,- Fibre Optics And Application- Scientific International Publishing House • Mrs.P.Pushpa Participated Seminar On Nov 4&5 2022 • Mrs.P.Anitha And Mrs Sangeetha Participated FDP On Jan 7,10&11 2023 • Mrs.P.Pushpa Participated FDP On Jan 7,10&11 2023 • Mrs.G.Tabassum Fathima Participated Fdp On Feb 3- 5 ,2023 • S.Venkat , Dr. S.Sathya, M.Santhya Attended Webinar - Recent Trends In Artificial Intelligence And Data Science On 29.10.2022 • S.Venkat , Dr. S.Sathya, M.Santhya Attended Learn Latest Skills With"Global Certifications Govt Of Nasscom Fsp 21.10.2022 At Knoweldge Solutions India And Futureskills Prime • S.Venkat , Dr. S.Sathya Attendedtwo Week FDP- Computer Vision And Natural Language Processing 8.8.2022 To 18.8.2022 At Easwari Engineering College Ramapuram 	
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- S.Venkat, J.Edward Paul Raj, Dr. S.Sathya, G.Pradeep, M.Santhy, V.Kathiva, R.Rajakumar Attended NAAC Sponsored National Seminar On “Quality Improvement In Technical Education Through Outcome Based Education” On 4th And 5th November 2022 At Bmr College Of Engineering And Technology , Bahal,Bhiwani(Haryana).
- Dr.S.Sathya ,Suresh Raj L, Dr Vinoth R, R Kalidass, Sandeepkumar, Mercy S, Prabu K Ranjith G, Senthil P and Nandhakumar K_ Innovation Embassador Training “Advanced Level” Moe’s Innovation Cell And AICTE
- Dr.S.Sathya Augmented Reality, Virtual Reality & Metaverse Development 19th And 30th September 2022 Naan Mudhalvan Training
- R.Rajakumari 5-Day Online FDP On The Theme “Inculcating Universal Human Values In Technical Education” 31st October To 4th November 2022
- Ms.G.Deepika Has Attended NAAC Sponsored National Seminar On Quality Improvement In Technical Education Through Outcome Based Education In The Month Of November.
- Ms.G.Deepika Has Attended A Webinar Titled “Intellectual Property Rights Organised By Tamil State Council For Science & Technology In The Month August For.

		<ul style="list-style-type: none"> • Ms.V.Lakshmi Has Also Attended A 5days Fdp Titled Ugc-Aicte Incorporating Universal Human Values In Education In The Month Of November. • Ms.V.Lakshmi Has Attended 5 Days FDP On Embedded System Design And Application Organised By Naan Mudhalvan. • Dr.R.Vinoth Attended NAAC Sponsored National Seminar On “Quality Improvement In Technical Education Through Outcome Based Education” On 4th & 5th November 2022 At BRCM College Of Engineering & Technology, Haryana Through Online Mode. • Dr.R.Vinoth Attended 5 Days National Level FDP On Machine Learning Approaches For Engineering Applications From 27.12.22 To 31.12.22 Conducted By Prathyusha Engineering College Chennai Through Online Mode. • Suresh Raj L , Vinoth Kumar M , Mrs. Durga Priya G ,Attended Fdp Programmess Application Of Machine Learning Algorithms In Aerospace Engineering On 11-07-2022 – 15-07-2022 	
IV	Training Programme and Placement activities	<ul style="list-style-type: none"> • Every week Saturday Aptitude and Personality development training given be Placement and training team 	Principal, Placement Director Director Academic affairs Head of the Departments and Placement Coordinator's.
V	R&D	<ul style="list-style-type: none"> • Centre of Excellence MIT Square started 	R&D Team

		<ul style="list-style-type: none"> • LED Bulb by the R & D team • LED Tube by the R & D team • Hifi Audio system • Automatic Light and bell implementation 	
VI	NSS	<ul style="list-style-type: none"> • NSS program of Fire Safety Awareness by Mr.Thanabalan ADFO were attended by our students on 6.9.22. • Our students attended the NSS program of Drugs Awareness program on 7.9.22 at Redhills. • 50 students attended the Chennai City Kids Run event on 18.9.22 at Jawaharlal Nehru Stadium (Chennai). • NSS program of Disaster Management were attended by our 150 students on 11.10.22 at Gojan Ground. • 175 students attended the National Unit day event on 31.10.22 at Gojan auditorium. • Our student attended the Vigilance awareness week 2022 on 1.11.22 organized by Dr.C.Selva Kumar. • NSS program of NEW GENERATION ORGANIC FARMING conducted by Mr.Kannan were attended by our students on 17.11.22. • International Mountain day/ Birth day of Bharathiar birth celebration Online poem and drawing events were conducted on 11.12.22. • International unity day Human chain were programmed on 20.12.22 at Gojan gate • NSS organized the program of National Youth Day on 12.1.23 were attended by our students at Gojan Auditorium. • NSS program of Leprosy Awareness program by Dr.Vasanthi Dept.Director Leprosy were attended by our students on 8.2.23 at Gojan Auditorium. 	NSS officer

VII	Sports Activity/Club Activity/Other Activity	<ul style="list-style-type: none"> • Students participated in Anna University Zonal Meet • Gojan 15 days challenge July 30 to August 13 for 1st Years organized by Fine Arts Club • Independence Day celebration 15/08/2022 for 1st Years organized by Fine Arts Club • Gojan cultural feast 2022 26/09/2022 for 1st Years organized by Fine Arts Club • Gojan sports day 19/09/2022 for 1st Years organized by Fine Arts Club • Diwali celebration for 1st Years organized by Fine Arts Club • Christmas celebration for 1st Years organized by Fine Arts Club and staff club 	<p>Director Student affairs Director Academic affairs Physical Education Teacher Club Incharge</p>
VIII	Initiative work.	<ul style="list-style-type: none"> • MOU Signed on – 19.10.2022 with MIT square and GOJAN Ms. Bhuvanewari Loganathan, COO – MIT square London. • R A I S E – Centre of Excellence inaugurated • Brainstorming session on Innovation in Engineering Teaching DR. Mithylesh, CEO & Founder, MIT Square, London. • Concept of the Program - CAREER CLINIC on 24.11.22 Chief Guest – Mr.Ravishankar Muniyasamy Founder & consultant, Jeyikalam. • Concept of the Program – Workshop on Radio Jockey on 01.12.22 Chief Guest – Mr.Sam Kumar Founder – director Mirage Film Institute • Concept of the Program – Launching Event of CAMPUS RADIO on 16.12.22 Chief Guest - Ms. Bhuvanewari Loganathan, COO – MIT square London. Mr. Karthi RJ, SURYAN FM • Concept of the Program – “Be Alert” – An awareness program on waste management 07.02.23 Chief Guest – Ms. Krishnapriya Co-founder Spreco recycling pvt ltd 	<p>Principal, Vice Principal Director Student affairs, Director Academic affairs IQAC Co-ordinator. MIT Square</p>

4. Decisions made on the following for the forth coming Even semester 2022-2023
- i) Discussed the course allotment and preparation of time table for the forthcoming semester.
 - ii) New Program Introduction Artificial Intelligence & Machine Learning Cyber Security
Medical Electronics Mechanical and Automation Lab requirements
 - iii) Regulation 2021 Internal assessment improvement's
 - iv) Discussed about AQAR for 2021-2022 submission
 - v) AICTE approval and Anna University Affiliation
 - vi) NIRF & AISHE data upload
 - vii) NBA pre-qualifier eligibilities
 - viii) Naan Mudhalvan Skill development course progress
 - ix) Placement Activity for outgoing students GEEP
 - x) GMS-Gojan Mentoring System
 - xi) Experiential learning courses were discussed
 - xii) Students must attend internship
 - xiii) Department activity for the Even semester
 - xiv) Club activity initiatives
 - xv) Conference
 - xvi) Activity to be conducted based on MOUs signed
 - xvii) New MOUs to be signed from each department
 - xviii) Campus Infrastructure Development
 - xix) R&D on-going activity – Center for Design and Additive Manufacturing plan
 - xx) The outcome of these audits will be discussed in the next IQAC meeting for necessary remedial actions.

IQAC coordinator proposed the vote of thanks and the meeting came to an end.

IQAC Co-Ordinator

Chairperson

Dr. C. SELVAKUMAR
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